



3 December 2019

Dear Parents/Carer,

Christmas Event

This year we are inviting Parents/Carers to a Christmas Event for each year group. These will take place on the following days/times:

**Monday 16<sup>th</sup> December 2019**

9.15am – Year 1  
9.45am – Year 2

**Wednesday 18<sup>th</sup> December 2019**

9.15am – Year 3  
9.45am – Year 4  
10.15am – Year 5  
10.45am – Year 6

We have made the decision to have a Christmas Event for each year group to enable more parents/carers/extended family to attend. We are required by law to have a limited amount of adults in the hall at one time, due to fire regulations, so we feel this is the best way to enable as many adults as possible to attend.

Each child will be allocated 2 tickets each initially, please indicate below how many you would like (0-2), this **must** be returned by Monday 9<sup>th</sup> December 2019 to guarantee your tickets. Then additional tickets will become available from Wednesday 11<sup>th</sup> December 2019 on a first come first served basis from the class teacher.

We ask that on the day all adults sign in at the main School Office. You will then enjoy the Christmas Event before heading to the Dining Hall, where there will be complimentary tea, coffee and mince pies available, if you wish.

Yours sincerely

Miss D Roberts  
Headteacher

---

**Christmas Event**

Child: \_\_\_\_\_ Class: \_\_\_\_\_

I require 0 1 2 tickets (please circle)

Signed: \_\_\_\_\_ (Parent/Carer)

